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# Verizon Job Fit Test A– Preview

## **Prerequisite Skills and Abilities for Taking This Test**

This test is computer administered under strict timed conditions. It may require the following: Sitting for more than 30 minutes, performing physical actions involved in reading information on a computer screen and using a computer mouse and/or keyboard (e.g., moving arms, wrists, hands, fingers, neck and head), and seeing and comprehending written material (e.g., numbers, words, graphics, phrases, directions for completing the test) on a computer screen.

If you need any test accommodations consistent with the Americans with Disabilities Act (ADA), please contact Verizon's test accommodations group via e-mail at: [verizon.assessments@verizon.com](mailto:verizon.assessments@verizon.com) prior to the administration of this test.

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# Test Preview

The purpose of this Test Preview is to provide candidates with an overview of what to expect during the testing process. This is important as it helps candidates have an opportunity to do their best.

## ***What is the Verizon Job Fit Test A?***

The Verizon Job Fit Test A is an untimed web-based assessment which is used to assess candidates for service & sales and administrative & clerical positions. While the test is untimed, most candidates complete the assessment within 15-20 minutes.

## ***Why use the Verizon Job Fit Test A?***

The Verizon Job Fit Test A allows Verizon to systematically evaluate each candidate based on the same set of requirements. This “common yardstick” provides a fair and systematic way of evaluating all candidates for a given position.

The use of validated, job-related employment tests is one way Verizon ensures that all individuals are selected based on the requirements of the job and not based on unrelated factors such as race, color, age, religion, gender, national origin, veteran status, or disability. All employees are selected based on how well they meet the requirements of the job.

## ***What is the test procedure?***

The test is computer-administered and untimed. You will be asked to answer a series of statements using provided response options. Your performance will be evaluated in terms of your ability to:

- Pay attention to detail
- Manage stressful situations
- Stay on task and meet performance expectations
- Demonstrate dependable behavior
- Have positive and friendly interactions with customers
- Identify customer needs and provide options

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# How to prepare for the Verizon Job Fit Test A

No formal preparation is needed.

## Doing your best on Verizon tests

- 1. Feeling Well** - Candidates who are not feeling well before the test begins, or candidates who have a reason to believe that they will not be able to do their best on the test, are responsible for notifying their Human Resources Representative to reschedule a new test date. Once a test starts it must be scored, and the standard re-test period must expire before the test can be retaken. (Retest interval: 6 months for the first score of “Not Qualified”, 12 months for the second).
- 2. Be Rested and Ready** - Candidates should get a good night’s sleep before the test, which will help individuals stay alert during the test.
- 3. Understand the Test Instructions** – Read the instructions in full and make sure you understand them before beginning the test.